



**International
Handball
Federation**

**XX.
Standard Contract
for
IHF Competitions**

Edition: September 2007

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Standard Contract for IHF Competitions

The following **contract** concerning the
..... World Handball Championship in the year

is concluded between the

International Handball Federation
(hereafter referred to as **IHF**)
as the event holder

and the

Handball Federation of.....
(hereafter referred to as the **Organiser**)

1. Event holder and Organiser

1.1. The IHF has the exclusive right to stage official IHF competitions and to transfer the staging of such competitions to a member federation (see Bylaws, Article 27[1]).

1.2. As the event holder of the World Championship, the IHF hereby transfers the right to organise this competition to the Organiser. For this purpose, the Organiser is entitled to establish a separate Organising Committee (hereafter referred to as OC). With the approval of the IHF, it may also co-opt another member federation of the IHF as co-organiser. However, the Organiser shall remain the legal and solely responsible contracting party with respect to the IHF.

1.3. The World Championship is essentially an IHF event. All questions associated with the organisation and staging of the event must be discussed with and approved by the IHF.

1.4. Binding dates

Staging of the WCh:
Date of the draw:
Arrival dates:
Departure dates:
Match days:
Length of stay:
Dates of the inspection:

1.5. Participants

Number of participating teams
(each with 21 people):
Number of IHF representatives:
Number of IHF officials:
Number of IHF technical delegates:
Number of referee pairs:
IHF Head Office:
IHF media team
IHF scouting team:

2. Obligations of the contracting parties

2.1. Obligations of the Organiser

In preparing for and staging this World Championship, the Organiser must observe all the obligations and duties set out in the IHF Bylaws and Regulations. In this context, particular reference is made to:

- 2.1.1. Guaranteeing that all participants (including journalists) are able to obtain visas without difficulty and unhindered entry to the country.
- 2.1.2. Playing the national anthems of the participating teams before every match and raising the flags of the playing teams.
- 2.1.3. Organisational preparations for the Technical Meeting.
- 2.1.4. Providing the necessary medical care in all the halls according to List of Duties for Official IHF Competitions (VI), Article 3.5.
- 2.1.5. Providing all the rooms and equipment required to carry out the dope tests. The IOC-accredited laboratory, at which the analyses will be carried out, is
- 2.1.6. Accommodating the teams in hotels (at least 21 people per delegation in 13 rooms [generally 8 double rooms and 5 single rooms]). All the participants of one delegation should essentially be accommodated on the same floor.
- 2.1.7. Accommodating the IHF representatives and referees in a hotel (separate from the teams), the IHF representatives being given single rooms and the referees double rooms.
- 2.1.8. Providing an adequate number of conference rooms for the teams and for the IHF.
- 2.1.9. Providing post boxes and information boards in all the hotels.
- 2.1.10. Providing adequate and suitable catering and sufficient quantities of drinks at mealtimes.

- 2.1.11. Guaranteeing the required transportation for the teams and all the IHF collaborators (representatives, officials, technical delegates, Head Office staff, the media team and the scouting team) within the country where the WCh takes place. The number and type of transportation shall be clarified with the Organiser or the OC prior to the championship.
- 2.1.12. Creating a press centre and providing rooms for press conferences in the playing halls.

In all playing venues, the representatives of press, radio and television must have the possibility of following the matches played at all the other playing venues on a TV screen.
- 2.1.13. Providing VIP lounges in all the playing halls.

A supplementary VIP lounge, separate from the IHF, should be made available to the guests of honour.
- 2.1.14. Providing a separate office (with the usual equipment) for the IHF.
- 2.1.15. Providing a closing banquet for all the teams, referees and representatives of the IHF which are still present. Alternative option: The banquet is staged only for the present heads of delegation, representatives of the Organiser, the government and the IHF (a total of about 50 persons).
- 2.1.16. Producing the medals and certificates for the three first-placed teams, providing a complete set for the IHF archive and providing commemorative medals for all the other teams, the referees and all IHF representatives.
- 2.1.17. Taking out an organiser's liability insurance policy.
- 2.1.18. Holding a three-day preparatory course for the extended pool of WCh referees prior to the start of the World Championship (for all WCh referees, all PRC members and one representative each of the COC, CCM and the Head Office). All costs of this preparatory course and the costs of the stay until the beginning of the championship shall be borne by the IHF.

2.2. Obligations of the IHF

Particular reference is made to the following obligations set out in the IHF Bylaws and Regulations:

- 2.2.1. Providing the official match report sheets and the official match balls. The organiser shall be provided with 200 balls (men and women) or 150 balls (junior men, junior women, men's and women's youth and beach handball) respectively. After the event, these balls shall remain possession of the Organiser.
- 2.2.2. Providing the referees' equipment.
- 2.2.3. Approving the playing halls and accommodations.
- 2.2.4. Holding the draw. Date:
- 2.2.5. Holding the inspection. Date:

2.3. Joint obligations of the contracting parties

Particular reference is made to the following joint obligations of the contracting parties set out in the IHF Bylaws and Regulations:

- 2.3.1. Drawing up the match schedule. In this context, it shall be made possible to play all matches of one preliminary round group in the same hall. In coordination with the COC, exceptional regulations may be adopted by the Council.
- 2.3.2. Drawing up the training schedules.
- 2.3.3. Holding the Technical Meetings before and during the WCh.
- 2.3.4. Stipulating the scope of the dope tests.
- 2.3.5. Determining the WCh-relevant deadlines for submission of information and for payments.
- 2.3.6. Drawing up the standings after each match day.

3. Financial rules

Particular reference is made to the following rules set out in the Financial and other Regulations:

3.1. Financial rights of the Organiser

- 3.1.1. The Organiser is entitled to the contractually stipulated share of the monies arising from the contracts concluded by the IHF within the context of the WCh. The share allocated to the Organiser according to the present contract shall be determined by the Council in co-operation with the Organiser for each single case.
- 3.1.2. The Organiser is entitled to the income from the sale of entry tickets.
- 3.1.3. The profits arising from the contracts concluded with sponsors of the WCh by the Organiser, with the approval of the IHF, shall be divided between the IHF and the Organiser.
- 3.1.4. At World Championships for men, women, men's and women's juniors, men's and women's youth and beach handball, the Organiser is entitled to charge a participation fee.

3.2. Financial obligations of the Organiser

- 3.2.1. All travelling costs and all costs associated with the accommodation expenses incurred by the nominated IHF representatives and the nominated IHF referees shall be borne by the organiser.

After consultation with the Organiser or the OC, the IHF shall book the required flights for all the IHF collaborators (representatives, officials, technical delegates, IHF Head Office staff, media team and scouting team). In coordination with the Organiser or the OC, the IHF shall advance the expenditure.

The IHF undertakes to nominate its representatives, officials, delegates and referees no later than

The following specific costs shall be borne by the organiser:

- 3.2.2. Costs in
All costs in incurred in association with the matches.
- 3.2.3. Accommodation costs
Accommodation costs for no more than 21 people per team (up to 16 players and the remaining number made up of officials), starting one day before the WCh and ending one day after the last match of the team concerned (see also point 1.4 of the present contract).

3.2.4. IHF representatives and referees

For the IHF representatives and referees appointed by the IHF (e.g. all persons mentioned under 1.5 except the teams), the Organiser shall pay in line with the IHF Regulations for Travel Expenses:

- a) travel expenses from their home to the place of arrival specified by the IHF and for the return trip (against receipts): by rail or boat, first class; when necessary reimbursement of air ticket and fixed sum per kilometre: according to the IHF guidelines (see Financial Regulations)
- b) All costs in incurred in association with the matches
- c) Any costs associated with acquiring visas
- d) An allowance of CHF 100.– per day. In coordination with the Organiser or the OC the IHF shall advance the expenditure
- e) The cost of food and accommodation for the duration of their involvement at the WCh.

3.2.5. The Organiser shall bear all costs associated with the use of the scouting system, unless this area is covered by the advertising partner.

On loan, the software for the statistics system (standardised for all World Championships) shall be made available to the Organiser by the IHF. The Organiser shall be responsible for hardware and manpower and shall also bear the resulting costs.

3.2.6. The Organiser shall bear all costs incurred by the IHF representative at the draw and during the inspection.

3.2.7. All costs associated with the banquet shall be borne by the Organiser.

3.2.8. Legal requirements in

If, in, there are financial or fiscal provisions which must be observed by all institutions based in the country, then the payments/taxes due in this context shall be paid from the Organiser's (and not the IHF's) share of the income.

3.2.9. Entry tickets and complimentary tickets

The number of seats and standing places determined for the individual playing halls must be observed in the sale of entry tickets.

The proportion of complimentary tickets (to meet the requirements of both the Organiser and the IHF) must be determined with the agreement of the IHF.

3.2.10. The Organiser undertakes to provide the IHF with a bank guarantee worth Swiss francs three months before the start of the event.

3.3. Joint financial obligations of the contracting parties

Prize money

The three first-ranked teams at a Men's or Women's WCh shall receive a prize money fixed by the IHF in mutual agreement with the Organiser. The Organiser shall bear 50% of the relevant costs.

3.4. Other rules

3.4.1. Additional days of stay

With the agreement of the Organiser, the participating teams may arrive before or depart after the specified date. However, the teams must bear any additional costs themselves.

The additional costs per person and per day shall officially be announced by the Organiser or the OC six months before the start of the championship.

3.4.2. Additional participants

For the duration of the WC, any team may appear with a delegation consisting of more than 21 people. However, the teams must bear the costs of the additional people themselves.

The fee for additional participants per person and per day shall officially be announced by the Organiser or the OC six months before the start of the championship.

4. Television, film and advertising rights

4.1. The Organiser takes note of the fact that the IHF's contracting partner shall provide the international TV signal for all matches.

The Organiser shall guarantee installation, free of charge, of all technical, electrical and electronic equipment from the recording in all the halls through to the provision of the TV signal. The IHF shall in no way be responsible for the financial or material costs. The TV contract, which is a part of this agreement, shall cover all other details.

4.2. Television and advertising rights for the WCh matches may only be granted by the IHF and shall be subject to appropriate payment.

4.3. The net income from the TV and arena advertising as well as commercial contracts shall be divided in accordance with the Financial Regulations.

4.4. The Organiser must ensure that all advertising boards (within the range of the television cameras) are clearly visible and uncovered and are not hidden by people or objects. In principle, no advertising of any other type is permitted (even on drink and other containers, etc.).

4.5. The Organiser must also fulfil the following IHF conditions:

- The table for timekeeper and scorekeeper, for the IHF delegates and officials as well as the benches for substitutes or chairs must be placed on the same side as the television cameras.
- Advertising, other than the advertising agreed with the advertising company, must not be positioned within the range of the cameras.
- The advertising company must be given access to all the halls concerned and given the opportunity to set up the arena advertising, etc. no later than 18 hours before the start of each match.

The net income from advertising on match and training sportswear shall be divided in accordance with the Regulations on Advertising (XVII).

4.6. Sponsorship contracts may be concluded for

- OC office
- equipment for OC members
- logistics
- transportation services
- refreshments
- computer services / data services / result services / scouting systems
- office equipment, such as telephone, fax, photocopiers, computer, etc.

The contract or contracts with sponsors for above-mentioned services may only be concluded with the agreement of the IHF.

The Organiser or the OC must be informed by the event holder of any contract concluded for one of the above-mentioned services.

Possible payments in kind for staging the championships have to be taken into account when concluding these contracts.

If the IHF has not concluded any contract for one of the above-mentioned services within nine months before the start of the event, the Organiser or the OC must be kept informed.

5. Video recordings and rights

In principle, all teams must be allowed, upon application to the IHF, to take video recordings, although some restrictions may be necessary on account of the space available. The number of cameras that are allowed in each hall should be stipulated when the halls are approved.

The recordings shall only be made by one person, only be used for internal purposes or developing team tactics and may not be commercially exploited.

The Organiser undertakes to produce a video of each match, which can be purchased by the participants one day after the game. At the end of the event, the IHF shall receive a copy of each video for its archives.

The IHF has the sole right to market the videos.

6. Merchandising

The Organiser or the OC respectively shall hold the merchandising rights at national level, while the IHF holds the merchandising rights at international level. The IHF is entitled to use the WCh logo and mascot approved beforehand for its own institutional purposes.

7. Organiser's liability

The Organiser undertakes to take out an organiser's liability insurance policy for the respective event. The policy shall be submitted to the IHF six months before the start of the event.

8. Applicable law and place of jurisdiction

The contracting parties shall attempt to settle any differences of opinion or disputes, which are subject to the jurisdiction of the IHF, out of court.

If agreement cannot be reached, Swiss law shall apply. Place of jurisdiction is Basle.

9. Penalty in the event of termination of the contract by one of the parties

If the contract is terminated by the Organiser before all the contractual obligations arising from the contract have been fulfilled, the Organiser shall pay the IHF a penalty amounting to CHF 150,000.–

If the contract is terminated by the IHF on account of a contractual obligation not associated with the Organiser, the IHF shall reimburse the Organiser for any costs incurred.

If the contract has to be terminated due to the Organiser's fault, the rights shall go back to the IHF.

The present contract is being drawn up in duplicate.

Signed in Basle/..... , on

By the legal representatives
of the Organiser,
the HANDBALL FEDERATION of.....:

Signature of the President

Signature of the OC

Signature of the Director

By the legal representatives
of the event holder,
the INTERNATIONAL HANDBALL FEDERATION (IHF):

Signature of the President

Signature of the Secretary General

Signature of the Treasurer

