

CONGRESS PROCEDURE RULES



Article 1

As per the UWW Constitution, each member nation may only have three delegates at the Congress, only one of whom shall have the voting power and the right to speak.

Article 2

At least 120 days ahead of the Congress, the UWW Administration will notify all affiliated National Federations of the date and location of the Congress, the logistical details, and a call for candidates.

A copy of the rights to vote must be received by the UWW Administration for verification, <u>7 days</u> before the Congress at the latest.

On the day and at the time set by UWW, the national representatives must hand over their powers to the Congress secretariat.

The powers must indicate the name and position of the person having the right to speak and to vote on behalf of the National Federation concerned.

In order to be valid, the power must be signed by the President or the Secretary General of the National Federation concerned, and include the official stamp of the National Federation, thereby proving its authenticity.

The powers must be presented in writing on the official letter-head paper of the National Federation concerned.

Article 3

The Congress is conducted by the UWW President, or if absent, by an appointed Vice-president or by the Secretary General.

If decided so by the UWW President, the Congress may be made available on livestream for non-attending members.

Article 4

The Congress shall appoint its own working bodies upon proposal by the UWW President.

Article 5

Each affiliated National Federation must be up to date with all its financial obligations with UWW and shall not be subject to any disciplinary suspension. In these conditions, it will have the right to one vote at Congress.

Article 6

The rights to vote of the UWW Bureau members and affiliated National Federations are not transferable. Consequently, any entitled party who is absent (Bureau member or National Federation) cannot vote by proxy.

Article 7

Only the items on the agenda shall be discussed by the Congress.

However, in exceptional cases, the Congress may discuss a question not on the agenda, provided this is decided by vote by 2/3 of the attending members holding the right to vote.

Article 8

The Congress decides on the voting procedure, whether the vote shall be secret or open, according to its own opinion.

In case the vote is secret, the voting booths or electronic voting will be used.

In case of a personal matter and for elections, the vote must obligatorily be secret.

The President does not take part in open votes, but has the casting vote in case of a tie.

If a secret vote ends in a tie, the matter in question is considered as rejected. Nevertheless, according to the UWW Constitution, if the vote for electing members of the UWW Bureau ends in a tie for the last post to fill, another ballot is compulsory, except in case of withdrawal from the involved candidates.

On the first ballot, are elected the candidate-s (men or women) who have obtained half of the votes cast plus one vote.

On the second ballot, are elected, at the relative majority, the applicant(s) having obtained the highest number of the votes.

In case of tie, the outgoing candidate will be elected. If there is a tie between two or more outgoing candidates, the oldest candidate will be elected.

Any ballot paper which is incomplete or spoiled, or which bears more names than the number of positions to fill shall be considered as void.

In compliance with the Constitution, the number of seats in the UWW Bureau comprises a minimum of seats reserved for women.

Article 9

Decisions are made by the Congress by a majority according to the provisions of article 13 of the UWW Constitution, where it says that decisions are considered valid at the majority of votes plus one vote of the attending representatives of affiliated National Federations having the voting power and of the attending UWW Bureau members.

Article 10

The debates are held successively, according to the agenda.

Article 11

The Congress President reports in this order or he requests the reporter of the matter in question to speak.

Article 12

Each report on the questions placed on the agenda shall not last more than ten minutes.

Article 13

On each question, following the order of the requests previously submitted, the Congress President allows Congress members to give their opinion.

Article 14

Each intervention shall not last more than five minutes.

Article 15

One delegate only per nation may speak concerning each question placed on the agenda, and he may do so only once.

Article 16

After all interventions have been concluded, the reporter of each question has a right to respond for maximum 10 minutes.

Article 17

The Congress President concludes the debate on each question after possible application of the provisions of the above article 16. The concluded debate shall not be resumed.

Article 18

In the event that particular information is needed concerning a question placed on the agenda, the Congress may allow individuals, who are not members of the UWW to speak.

Article 19

The application and interpretation of the present Rules fall within the competence of the Congress.

Version November 2019.

(Amended by the Executive Committee on 24 November 2019. Previous amendments on 8 September 2014 to reflect the new UWW Constitution approved by the 2014 Congress).